

## Form Processing Automation Solutions On-Premise or in the Cloud



ancoraDocs was developed to bring simplicity to a technology that historically has been complex, over-priced and difficult to configure, install, use and maintain.

### Are you currently performing manual data entry from any of these business documents?

- Banking and Finance
- Human Resources
- Insurance
- Healthcare
- Questionnaires and Surveys
- Education
- Customer Onboarding
- Legal

### How ancoraDocs can help...

ancora's data capture solutions can help you eliminate the labor intensive, error prone and time consuming manual processing of these form types and others.

- **Capture Forms as They Arrive Into Your Organisation** from any scanner, MFP, email or watched folder.
- **Document Classification** forms are automatically sorted utilising neural networks based on pattern, appearance and text into specific document classes for data extraction.
- **Reduce Manual Data Entry** by 60% to 90% by automatically extracting relevant data fields based on form type whether machine printed, hand printed, barcode or mark sense.
- **Electronically Route Forms** utilising ancoraDocs Forms flexible ability to easily output images and data to your ECM or line-of-business application for business processing.
- **Simple Implementation** - unique Auto-Find learns data fields on forms without endless hours of building templates. Custom machine-learning algorithms allows for fast setup of previously unseen forms.
- **Simple Integration with 3rd Party Applications** provides the ability to easily move the extracted data from your forms to your business applications.
- **Management Visibility and Compliance Controls** are important to the business process. Management can see what forms are queued for processing, applying strict controls on how business forms are processed is critical for regulatory compliance.

# ancoraDocs Process Flow



**Input** - ancoraDocs provides multiple document import options: direct connect scanners, multi-function devices both local and remote, watched network folders, and automatic email and fax support.



**Classify** - ancoraDocs patented document classification engine utilising neural networks and artificial intelligence will automatically classify and separate your forms from supporting documents eliminating the manual separation of these documents.



**Capture** - ancoraDocs automatically learns data fields by using custom machine-learning algorithms without endless hours of building templates. This allows for fast setup of previously unseen forms, the same operator process a form regardless if the software has seen it before or not.



**Validate** - During capture and data extraction ancoraDocs applies data validation parameters. Extracted data fields can be passed to a database to verify information extracted or pull information that is not present on the form. This ensures greater document security and higher accuracy.



**Verify** - During verification the operator can easily correct any exception fields that were not extracted properly. Exceptions can be caused by a poor quality scan, characters touching lines, marks on the form, etc. It is very simple for the operator, with minimal effort, to correct the exceptions, forms with no exceptions are never presented.



**Export** - ancoraDocs provides multiple data element export paths: csv files, xml files and direct database connections via ODBC or JDBC. Image file export options include TIFF and full text PDF's.

For more information please contact one of our Process Optimisation consultants:

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Toshiba Tec UK deliver these services in conjunction with ancora Software UK.

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